

# KIT CARSON UNION SCHOOL DISTRICT

## Kit Carson School Site Council Minutes

October 1, 2012

- I. **CALL TO ORDER- The call to order was made by Todd Barlow at 3:15 p.m.**
  - a. Pledge to the Flag-The pledge of allegiance was led by Todd Barlow.
  
- II. **ROLL CALL OF MEMBERS**
  - a. Determine Quorum (51% of membership)-A quorum was met.  
Members present: Brooke Austin, Tina Barcellos, Todd Barlow, Evelin Escareno, Megan Garcia, Michelle King, Tori Oliveira and Jean Pasley  
Members absent: Chandalin Champlin  
Guests: Garrett Costa (Student)
  
- III. **CALL FOR ANY ADDITIONS/DELETIONS OF AGENDA ITEMS-None**

Council members present, by unanimous vote, may add an item to the agenda only if there is an immediate action needed and that the need for action came to the attention of the council after the agenda was posted.
  
- IV. **READING AND APPROVAL OF THE MINUTES-** The members read the minutes and Dale Costa made the motion to accept the minutes and they were seconded by Megan Garcia.
  
- V. **PUBLIC COMMENT-None**
  
- VI. **PRESENTATIONS, REPORTS, COMMUNICATIONS:**
  - a. Parent Report-Mrs. Garcia inquired about the food choices available for students during lunch.
  - b. Staff Report-Ms. Escareno reported that K-3 grade intervention has begun.
  - c. Principal Report- Mr. Barlow reviewed the school's calendar and informed members about sequestration. In addition, he provided information on the instructional rounds that will be soon taking place at Kit Carson. He explained that its purpose is to improve school performance.
  
- VII. **UNFINISHED BUSINESS**

None
  
- VIII. **NEW BUSINESS**
  - a. **INFORMATION**
    - i. **Single Plan for Student Achievement-**Mr. Barlow introduced the Single Student Achievement Plan.
    - ii. **Review Funding Source: Title I-** Mr. Barlow reviewed goals of Title I funds.
    - iii. **Recommendations to the board of trustees-**Mr. Barlow informed the members that past site councils have recommended the purchasing of technology in the classrooms, implementation of the one bus run and the site plan.
    - iv. **By-Laws-** The bylaws will be reviewed at the next meeting.

- v. **Review CST Scores-**Mr. Barlow reviewed the CST scores. He mentioned the possibility of being a Program Improvement School Year 2.
- vi. **Review Title I parent involvement policy-** Mr. Barlow reviewed the parent policy.
- vii. **Review School-parent compact-** Mr. Barlow reviewed the parent compact form.

**b. ACTION ITEMS:**

**I. Election of Officers-** The election of officers took place.

The officers for 2012-2013 are as follow:

Chairperson- Michelle King

Vice Chairperson- Megan Garcia

Secretary-Evelin Escareno

Mrs. Pasley nominated Mrs. King for Chairperson and Mrs. Garcia seconded that motion and it was approved.

Mr. Costa nominated Mrs. Garcia for Vice-Chairperson and Mrs. Pasley seconded that motion and it was approved.

Mrs. Garcia nominated Ms. Escareno for secretary and Mrs. Pasley seconded that motion and it was approved.

**II. Establish calendar of meetings-** The members agreed to meet the first

Thursday of every month. The dates chosen were as follow:

November 1, 2012 at 3:15p.m.

December 6, 2012 at 3:15 p.m.

**III. Approve funds for Professional Development known as Data Works-**

Mr. Barlow informed the members that since Kit Carson is in Program Improvement Year 2, the district must spend \$9,100 in professional development for the teachers. It was agreed to seek the services of Data Works. Mr. Costa made a motion for up to \$5,000 for Data Works to cover both the professional development trainings taking place on October 24<sup>th</sup> and February 1, 2013. This motion was seconded by Mrs. King. The motion passed by a unanimous decision.

**IX. ADJOURN MEETING-** The meeting was adjourned at 4:40 p.m.